

**Field Trip/Outreach Request Form**

 **\* As of** **1/2/20: Open Field Trip Dates for 2020 (Tues. & Fri.): 2/14, 2/21, 2/28, 3/24, 3/31, 4/3, 4/14, 4/17, 4/21,**

 **4/24, 5/15, 5/26, 5/29**

|  |  |
| --- | --- |
| Teacher’s Last Name   | First Name  |
| Direct Phone # (for day-of contact)  | Email  |
| School/Group Name  |  Grade Level  |
| School Address and Phone  |  Title 1 [ ] yes [ ] no  English Learners # \_\_\_\_\_\_  |

 **I am booking for:**  [ ] 1 Class # of Students \_\_\_\_ [ ] 2 + Classes/Grade Level # of Classes \_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  | # of Students  | Teacher Name(s) | # of Chaperones |
| ***Class 1*** |   |   |   |
| ***Class 2*** |   |   |   |
| ***Class 3*** |   |   |   |
| ***Class 4*** |   |   |   |

  **$10/per student; $5/per chaperone; Teachers/IAs free (Tours average 2.5 hours)**

 **Requested Dates for Field Trip (Available Tues., Wed., & Fri. 9:30am – 12:00pm)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Class 1*** | ***Class 2*** | ***Class 3*** | ***Class 4*** |
| Date  | Date  |  Date  | Date  |
| Date  | Date  |  Date  | Date  |

 **Will you be staying for lunch?** [ ] Yes[ ] No **Will you be utilizing SacRT?** [ ] Yes [ ] No

 **SacRT INFORMATION – Free Transportation for Sacramento County Schools!**

All SacRT required travel information will be handled by the Folsom History Museum. Class passes and itineraries will be mailed to school site. SacRT needs a minimum of 10 days advance notice in order to prepare class passes. Each grade level teacher will receive class passes in his/her name. Contact Karla Davis, 916-985-2707, education@folsomhistoricalsociety.org with any questions.

**OUTREACH PROGRAMS** - $100(We come to you – 1.5 hours)

 [ ] Nisenan Indian Children – Grade 3 [ ] Mission Moments – Grade 4 (Tuesday/Friday)

 [ ]  Songs of the Gold Rush– Grade 4 [ ]  I’ve Been Working on the Railroad– Grade 5

 [ ] Trails & Tales – Grade 3 - 5 (Wednesday, Thursday, Friday)

 **Requested Dates & Times for Outreach Programs**

|  |  |  |
| --- | --- | --- |
| ***1st Preference*** | ***2nd Preference*** | ***3rd Preference*** |
| Date  | Date  | Date  |
| Time  | Time  | Time  |

We will do our best to accommodate your requested programs, dates and times. As we rely on volunteer docents, times and dates may vary. In the event of program changes, we will notify you as soon as possible. Once confirmed, you will receive a confirmation and invoice by email. Please allow one business week to receive a response to your schedule request. Request forms can be submitted via email, fax or by mail**.**

***PAYMENT may be made by cash, check, credit card or PayPal and is payable on or prior to your program.***

**CANCELLATION POLICY**- We require a 1-week notice to cancel or reschedule programming. We will not issue a refund for cancellation less than 1 week from the original field trip date unless extreme weather conditions prohibit your visit.

Educational Programs

Folsom History Museum

823 Sutter Street

Folsom, CA 95630

**Karla Davis, Education Director**

**(916) 985-2707, ext. 404**

**mailto:education@folsomhistoricalsociety.org**

**Have you visited us before?**  [ ] Yes[ ] No

**If no, how did you hear about our field trip opportunities?**

[ ] Word of Mouth[ ] Museum Website [ ] Personal Visit to the Museum [ ] Internet Search

If Internet, please specify where: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ****